

# Reference Guide for Restoration of Public Masses for Phase II & III of Diocesan Guidelines Protocols

## Appendix A: Funerals

**Visitation Prior to the Funeral Liturgy:** Requests have been made to have the visitation at the church prior to the Funeral Mass/Liturgy. This is allowed only if all the COVID-19 Guidelines and Protocols for social distancing are strictly observed and monitored (preferably by the funeral home personnel). This would require the casket or cremated remains to be already in place at the foot of the sanctuary allowing for: (1) very little movement and/or rearrangement prior to the liturgy, and (2) all is in place and ready to begin the opening funeral rites (once the Presider enters according to what is outlined below). Moreover, the seating capacity already determined within the worship space must also be adhered to and there be six-feet social distancing at all times (during both the visitation period and the celebration of the appropriate funeral rites). All attending must be wearing face coverings.

### General Reminders

#### † No Processional/Recessional:

- ✦ *The Priest-presider (and deacon) - without face covering - will enter the sanctuary without passing through the congregation, reverence the altar, and take his place at the presider's chair*
- ✦ *The Priest-presider may utilize a lectern (near his chair) for the use of the Roman Missal or the Missal may be placed on the altar*
- ✦ *The Priest-presider (and deacon) may exit the sanctuary upon the dismissal and reverencing of the altar (to remove his chasuble and return to distribute Holy Communion with his face covering) following the guidelines and protocols*

#### † Liturgical Ministers:

- ✦ *Only two MINISTERS OF MUSIC: (1) Cantor who only uses the cantor stand, and (2) Accompanist: Organ, Piano, Keyboard, and/or Guitar*
- ✦ *Only one LECTOR who only uses the Ambo*
- ✦ *Only two MINISTERS OF HOLY COMMUNION (depending upon worship space's layout and needed Communion stations) – Priest-presider plus a deacon (if available) and/or Pastoral Administrator/Director of Parish Life and/or a newly specifically instructed Extraordinary Minister of Holy Communion (EMHC)*

## † Supplementary:

- ✦ *No use of hymnals – use projection screen or disposable Worship Aids (suggested half sheets for necessary parts) or singing by heart*
- ✦ *A lectern for Missal for Priest-president (unless using the Missal at the altar)*
- ✦ *Consider purchasing 1½ inch communion wafers for consecration and the distribution of Holy Communion (for a safer and more hygienic distribution)*

## **The Introductory Rites** [per usual]

- Gathering Song: *Option A: Refrain only of a familiar song sung once or twice*  
*Option B: Entrance antiphon (from the Missal) sung or recited*
- Greeting [According to the prescription of the **Order of Christian Funerals**]
- Penitential Act **[Omitted at the Funeral Mass/Liturgy]**
- Opening Prayer: *No Altar Server necessary*

## **The Liturgy of the Word**

- First Reading
- Responsorial Psalm *(at the cantor stand – consider familiar settings of the psalm)*
- Second Reading **[Only one OT or NT reading is required]**
- Gospel Acclamation *(all sing immediately a familiar setting)*
- Gospel
- Homily *(be mindful of time limitations of those assembled)*
- Profession of Faith **[Omitted at the Funeral Mass/Liturgy]**
- Universal Prayer: *Option A: by the Deacon (if one is serving at the Mass) at his chair*  
*Option B: by the Cantor at the cantor stand (with the Responsorial Psalm and Universal Prayer in the same binder)*  
*Option C: by the Lector at the ambo*

## **The Liturgy of the Eucharist**

- ✦ *No Procession with gifts*
- ✦ *No need for singing - perhaps a short instrumental piece*
- ✦ *Setting of Altar: May be done with or without a server with placement of Priest-president's chalice and paten on the corporal and a separate corporal and ciborium to the right side of the altar*
- ✦ *Eucharistic Prayer: Use familiar Acclamations that require no print-outs*

- ✦ *Lamb of God: Use familiar setting*
- ✦ *No Greeting of Peace is exchanged*
- ✦ *Communion: The Priest-presider (and the deacon if present) receives Holy Communion during the Mass and the Faithful receive after Mass*
- ✦ *After the response to “Behold the Lamb of God...” - while the Priest-presider receives Holy Communion - only a Communion Hymn refrain (with a Eucharistic “theme”) may be sung or the Communion Antiphon from the Missal may be sung or recited.*
- ✦ *The consecrated hosts for the assembly are then placed in the tabernacle*
- ✦ *Prayer after Communion (from the lectern at the presider’s chair or from the altar)*

### **The Concluding Rites**

Announcements

**Final Commendation (with or without the Rite of Committal)**

Dismissal:           *Option A: Refrain only of a familiar song sung once or twice*  
                           *Option B: Instrumental music while the Priest-presider departs*

**NB: The removal of the casket or cremated remains by the funeral home personnel will be prior to the distribution of Holy Communion while the musical option above is achieved.**

### **The Distribution of Holy Communion to the Assembly**

- ✦ This is done at the designated Communion stations following the instructions outlined above (and in the “Guidelines and Protocols for the Celebration of any Liturgical or Sacramental Rites Implementing Phase 2 and 3” previously issued)
- ✦ If an Extraordinary Minister of Holy Communion assists in the distribution of Holy Communion to the assembly, he/she receives Holy Communion first (at the altar) before receiving his/her vessel for distribution to the assembly
- ✦ No Communion Song is sung – however instrumental music may be played
- ✦ Communicants immediately depart the church after receiving Holy Communion



*Catholic Diocese of Saginaw + Office of Liturgy + Updated July 30, 2020*  
 (Compiled by Sister Chris Gretka, CSJ and Father Jim Bessert)

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## Appendix B: Weddings

**Indoor or Outdoor Weddings:** Regardless of whether the *Order of Celebrating Matrimony* [OCM] is celebrated inside the church or on the parish grounds, all of the COVID-19 Guidelines and Protocols for social distancing are to be strictly observed and monitored. This would require all adhering to: (1) the seating capacity already determined within the worship space (or if outside any of the restrictions mandated by the State of Michigan), (2) all attending must be wearing face coverings, and (3) there be six-foot spacing between all attendees at all times.

- ✦ If Bride and Groom, as the ministers of the Sacrament of Marriage, are seated together in the sanctuary, they do not have to wear face coverings. However, if they are seated elsewhere they are to wear face coverings.
- ✦ Groomsmen should not be gathered in any small area before the wedding begins, and should arrive already dressed for the wedding.
- ✦ Bridesmaids should arrive already dressed so as not to be all together in the same small room with the bride beforehand.
- ✦ Groomsmen and Bridesmaids will sit six feet apart during the wedding and all the existing social distancing seating already established by the parish will remain in place.
- ✦ Wedding guests will seat themselves (instead of by ushers or other wedding party members).
- ✦ There CANNOT be any Processional at the beginning nor a Recessional at the end of the wedding liturgy. In other words, the wedding liturgy will begin with everyone already in place and the wedding party CANNOT follow the Bride and Groom out at the end of the wedding liturgy.
- ✦ There cannot be a reception line inside the church or outdoors as well.
- ✦ Photographers and videographers should remain in one place and not move around to take pictures during the Wedding Liturgies.

### General Reminders

#### ✦ **No Processional/Recessional:**

- ✦ *The Priest-presider (and deacon) - without face covering - will enter the sanctuary without passing through the congregation, reverence the altar, and take his place at the presider's chair*

- ✦ *The Priest-presider may utilize a lectern (near his chair) for the use of the Roman Missal or the Missal may be placed on the altar*
- ✦ *The Priest-presider (and deacon) may exit the sanctuary upon the dismissal and reverencing of the altar (to remove his chasuble and return to distribute Holy Communion with his face covering) following the guidelines and protocols*

#### ✦ **Liturgical Ministers:**

- ✦ *Only two MINISTERS OF MUSIC: (1) Cantor who only uses the cantor stand, and (2) Accompanist: Organ, Piano, Keyboard, and/or Guitar*
- ✦ *Only one LECTOR who only uses the Ambo*
- ✦ *Only two MINISTERS OF HOLY COMMUNION (depending upon worship space's layout and needed Communion stations) – Priest-presider plus a deacon (if available) and/or Pastoral Administrator/Director of Parish Life and/or a newly specifically instructed Extraordinary Minister of Holy Communion (EMHC)*

#### ✦ **Supplementary:**

- ✦ *No use of hymnals – use projection screen or disposable Worship Aids (suggested half sheets for necessary parts) or singing by heart*
- ✦ *A lectern for Missal for Priest-presider (unless using the Missal at the altar)*
- ✦ *Consider purchasing 1½ inch communion wafers for consecration and the distribution of Holy Communion (for a safer and more hygienic distribution)*

### **The Introductory Rites** [per usual]

- Gathering Song: *Option A: Refrain only of a familiar song sung once or twice*  
*Option B: Entrance antiphon (from the Missal) sung or recited*
- Greeting *[According to the prescriptions of the OCM]*
- Penitential Act *[Omitted at a Wedding Mass]*
- Gloria: *May be recited or sung; if sung use of a familiar setting that needs no print-out*
- Opening Prayer: *No Altar Server necessary*

### **The Liturgy of the Word**

- First Reading
- Responsorial Psalm *(at the cantor stand – consider familiar settings of the psalm)*
- Second Reading *[Only one OT or NT reading is required]*
- Gospel Acclamation *(all sing immediately a familiar setting)*
- Gospel

Homily (*be mindful of time limitations of those assembled*)

Universal Prayer: *Option A: by the Deacon (if one is serving at the Mass) at his chair*  
*Option B: by the Cantor at the cantor stand (with the Responsorial Psalm and Universal Prayer in the same binder)*  
*Option C: by the Lector at the ambo*

### **The Liturgy of the Eucharist**

- ✦ *No Procession with gifts*
- ✦ *No need for singing - perhaps a short instrumental piece*
- ✦ *Setting of Altar: May be done with or without a server with placement of Priest-presider's chalice and paten on the corporal and a separate corporal and ciborium to the right side of the altar*
- ✦ *Eucharistic Prayer: Use familiar Acclamations that require no print-outs*
- ✦ *Nuptial Blessing [According to the prescriptions of the OCM]*
- ✦ *Lamb of God: Use familiar settings*
- ✦ *No Greeting of Peace is exchanged*
- ✦ *Communion: The Priest-presider (and the deacon if present) receives Holy Communion during the Mass and the Faithful receive after Mass*
- ✦ *After the response to "Behold the Lamb of God..." - while the Priest-presider receives Holy Communion - only a Communion Hymn refrain (with a Eucharistic "theme") may be sung or the Communion Antiphon from the Missal may be sung or recited*
- ✦ *The consecrated hosts for the assembly are then placed in the tabernacle*
- ✦ *Prayer after Communion (from the lectern at the presider's chair or from the altar)*

### **The Concluding Rites** [per usual]

Announcements

Blessing *[According to the prescriptions of the OCM]*

Dismissal *Option A: Refrain only of a familiar song sung once or twice*  
*Option B: Instrumental music while the Priest-presider departs*

**NB: There may not be any group pictures taken inside the church (worship space) or on the parish grounds without masks. However, only the Bride and Groom may have their pictures taken in the church (or on the parish grounds) without masks.**

## **The Distribution of Holy Communion to the Assembly**

- ✦ This is done at the designated Communion stations following the instructions outlined above (and in the “Guidelines and Protocols for the Celebration of any Liturgical or Sacramental Rites Implementing Phase 2 and 3” previously issued)
- ✦ If an Extraordinary Minister of Holy Communion assists in the distribution of Holy Communion to the assembly, he/she receives Holy Communion first (at the altar) before receiving his/her vessel for distribution to the assembly
- ✦ No Communion Song is sung – however instrumental music may be played
- ✦ Communicants immediately depart the church after receiving Holy Communion



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